Keyboard Shortcuts: Excel 2013 (Windows)

Keyboard Shortcut	Action	Source	Comment
Shift + F8	**Add to selection (non-contiguous)**	**Excel default**	
Ctrl + Shift + 7	Adds thin border outline from selection	Excel default	
Ctrl + Shift + `	**Apply general number format**	**Excel default**	Only affects displayed format, not internal precision
Ctrl + B or Ctrl + 2	**Bold selection**	**Excel default**	
F9	Calculate now	Excel default	
Ctrl + Shift + F3	Create name using labels	Excel default	
Ctrl + T or Ctrl + L	Create table dialog box	Excel default	
Ctrl + -	**Delete cells**	**Excel default**	Memory aid: ctrl + "minus" to delete
Ctrl + Shift + 5	**Display number as percent with zero decimal places**	**Excel default**	Memory aid: shift-5 is "%"
Ctrl + Shift + 6	**Display number in scientific format with 2 decimal pts**	**Excel default**	Memory aid: shift-6 is "^"
Ctrl + Shift + 1	**Display number with 2 decimal places**	**Excel default**	
Alt	**Displays keyboard shortcuts on ribbon**	**Excel default**	Press alt again to cancel display; ESC backs up one menu
F2	**Edit cell; toggle edit mode while editing**	**Excel default**	
Ctrl + Shift + Return	**Enter as array formula**	**Excel default**	
Shift + arrow	**Extend selection by a cell**	**Excel default**	
Ctrl + Shift + arrow	**Extend selection to end of col/row of current region**	**Excel default**	
Ctrl + I or Ctrl + 3	**Format cells in italics**	**Excel default**	
Ctrl + 1	**Format selection dialog box**	**Excel default**	
Ctrl + End	Go to bottom right corner of sheet	Excel default	
Home	Go to col 1 of current row (or beginning of cell during edit mode)	Excel default	
Ctrl + Pg Dn	Go to next sheet	Excel default	
Alt + Pg Up	Go to one screen to left	Excel default	
Alt + Pg Dn	Go to one screen to right	Excel default	
Ctrl + Pg Up	Go to previous sheet	Excel default	
Ctrl + Home	Go to upper left corner of sheet	Excel default	
Ctrl + G (or F5)	Go to…	Excel default	
Ctrl + 0	Hide column(s)	Excel default	
Ctrl + 9	Hide row(s)	Excel default	
Ctrl + Shift + =	**Insert cells**	**Excel default**	Memory aid: ctrl + "+" to insert
Ctrl + ;	Insert current date	Excel default	
Shift + F2	Insert/edit cell comment	Excel default	
Ctrl + arrow	**Move to edge of region**	**Excel default**	
Ctrl + F3	Name Manager	Excel default	
Shift + F10	**Open contextual menu (like right-clicking the mouse)**	**Excel default**	
Ctrl + Alt + V	Paste special dialog box	Excel default	Microsoft claims this but it doesn't work on my Mac
Ctrl + Y	Redo	Excel default	
Ctrl + Shift + _	Removes all borders from selection	Excel default	
Ctrl + Space	**Select entire column**	**Excel default**	
Shift + Space	**Select entire row**	**Excel default**	
Ctrl + A	**Select the current region, or the entire worksheet**	**Excel default**	If ctrl + a selects the current region, pressing s second time selects the entire worksheet
Ctrl + Shift + U	**Toggle expand/collapse of formula bar**	**Excel default**	Allows you to see very long formulas
Ctrl + Shift + 9	Unhide row(s)	Excel default	
F4	**When editing a formula, toggle thru absolute/relative address combos**	**Excel default**	

Keyboard Shortcuts: Excel 2013 (Windows)

Keyboard Shortcut	Action	Source	Comment
Alt + 6	Decrease decimal places	Personal (keyboard shortcut tool)	Shortcut depends on position in Quick Access toolbar
Alt + 7	Increase decimal places	Personal (keyboard shortcut tool)	Shortcut depends on position in Quick Access toolbar
Alt + 0 + 9	Merge Cells	Personal (keyboard shortcut tool)	Shortcut depends on position in Quick Access toolbar
Alt + 5	Align middle	Personal (keyboard shortcut tool)	Shortcut depends on position in Quick Access toolbar
Alt + 3	Align center	Personal (Quick Access Toolbar)	Shortcut depends on position in Quick Access toolbar
Alt + 2	Align left	Personal (Quick Access Toolbar)	Shortcut depends on position in Quick Access toolbar
Alt + 4	Align right	Personal (Quick Access Toolbar)	Shortcut depends on position in Quick Access toolbar
Alt + 1	Column autofit selection	Personal (Quick Access Toolbar)	Shortcut depends on position in Quick Access toolbar
Esc	Cancel edit or change	Windows system default	
Ctrl + F4 or Ctrl + W	Close window	Windows system default	
Ctrl + C	Copy	Windows system default	
Ctrl + X	Cut	Windows system default	
Ctrl + Tab	Next window	Windows system default	
Ctrl + V	Paste	Windows system default	
Ctrl + Z	Undo	Windows system default	