

## SYLLABUS INSERT REGARDING ACADEMIC AND PERSONAL SUPPORT SERVICES

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Below is a boxed statement that describes the services available from the Weinstein Learning Center and other resources. We recommend that you consider including this boxed statement in your course syllabus, on Blackboard, or perhaps on a separate handout. Of course, other support services that relate specifically to your course can also be added.

Staff members from the resources below are available for consultations about concerns related to students as well as issues related to services.

### Weinstein Learning Center

**Academic Skills Center ([asc.richmond.edu](http://asc.richmond.edu)):** Academic coaches assist students in assessing and developing their academic and life-skills (e.g., critical reading and thinking, information conceptualization, concentration, test preparation, time management, stress management, etc.). Peer tutors offer assistance in specific subject areas (e.g., calculus, chemistry, accounting, etc.) and will be available for appointments in-person and virtually. Peer tutors are listed on the ASC website. **Email [Roger Mancastropa \(rmancast@richmond.edu\)](mailto:rmancast@richmond.edu) and [Hope Walton \(hwalton@richmond.edu\)](mailto:hwalton@richmond.edu) for coaching appointments in academic and life skills.**

**English Language Learning** assists multi-lingual and international students in honing their language, academic, and/or intercultural skills. Among other available services for students are one-on-one tutoring, group workshops, and semester-long classes on writing and U.S. culture. **Please contact Dr. Bohon, Director of English Language Learning, at [Leslie.Bohon@Richmond.edu](mailto:Leslie.Bohon@Richmond.edu) for more information and appointments.**

**Quantitative Resource Center: ([qrc.richmond.edu](http://qrc.richmond.edu)):** Provides services related to quantitative and computational learning across the curriculum through tutoring, consultation and training.

**Speech Center: ([speech.richmond.edu](http://speech.richmond.edu)):** Assists with preparation and practice in the pursuit of excellence in public expression. Recording, playback, coaching and critique sessions are offered by teams of trained student consultants. During scheduled [appointments](#), consultants assist in developing ideas, arranging key points for more effective organization, improving style and delivery, and handling multimedia aids for individual and group presentations. We look forward to meeting your public speaking needs.

**Technology Learning Center: ([tlc.richmond.edu](http://tlc.richmond.edu)):** The TLC is a staffed public lab dedicated to supporting digital media projects. Services include camera checkout, video/audio recording assistance, virtual reality, poster printing, 3D printing and modeling. The TLC is located on the second floor of Boatwright Library.

**Writing Center ([writing.richmond.edu](http://writing.richmond.edu)):** Assists writers at all levels of experience, across all majors. Students can attend [walk-in hours](#) at Boatwright Library (room 171A) with trained writing consultants who offer friendly critiques of written work.

### Other Campus Services

**Boatwright Library Research Librarians: ([library.richmond.edu/help/ask/](http://library.richmond.edu/help/ask/) or 289-8876):** Research librarians help students with all steps of their research, from identifying or narrowing a topic, to locating, accessing, evaluating, and citing information resources. Librarians support students in their classes across the curriculum and provide individual appointments, class library instruction, tutorials, and [research guides](#) ([libguides.richmond.edu](http://libguides.richmond.edu)). Students can [contact an individual librarian](#) ([library.richmond.edu/help/liaison-librarians.html](http://library.richmond.edu/help/liaison-librarians.html)) or ASK a librarian for help via email ([library@richmond.edu](mailto:library@richmond.edu)), text (804-277-9ASK), or [chat](#) ([library.richmond.edu/chat.html](http://library.richmond.edu/chat.html)).

**Career Services: ([careerservices.richmond.edu](http://careerservices.richmond.edu) or 289-8547):** Can assist you in exploring your interests and abilities, choosing a major or course of study, connecting with internships and jobs, and investigating graduate and professional school options. We encourage you to update your profile in [Handshake](#) and schedule an appointment with a career advisor early in your time at UR.

**Counseling and Psychological Services: ([caps.richmond.edu](http://caps.richmond.edu) or 289-8119):** Assists currently enrolled, full-time, degree-seeking students in improving their mental health and well-being, and in handling challenges that may impede their growth and development. Services include brief consultations, short-term counseling, skills-building classes, therapy groups, crisis intervention, psychiatric consultation, and related services.